



G.A. CARMICHAEL FAMILY HEALTH CENTER

Formerly Madison-Yazoo-Leake Family Health Center

1668 West Peace Street
P.O. Box 588
Canton, MS 39046
1-800-817-8963
(601) 859-5213

116 Hayden Street
P.O. Box 635
Belzoni, MS 39038
(662) 247-1252

1547 Jerry Clower Blvd.
Northwest Shopping Center
Yazoo City, MS 39194
(662) 746-6532
1-888-746-6532

Expectations for Board Members

1. **Representation:** Members are expected to represent the broad interests of the organization's constituents rather than a narrow personal or professional perspective or special interest. Members are expected to know, support and Follow the mission, purpose, goals, and policies of the organization at all times.
2. **Board Development:** Members are expected to participate in new member orientation, annual board development and planning retreats. They are expected to become informed regarding the specific expectations for the community health clinics serving the underserved population of Madison, Yazoo, and Humphreys Counties. Needs assessments and strategic planning are integral components
3. **Due Diligence:** Members are expected to attend all board meetings. They are expected to familiarize themselves with the agenda and background materials sent in advance and participate actively in the conduct of the meeting. Meeting participation should demonstrate respect for diversity of opinion, full disclosure of related information, and adherence to rules of decision-making as determined by the board by laws. Members are expected to provide input, feedback, and suggestions as well as to ask questions or clarification regarding all matters to gain clarity and understanding. Members commit to performing the duties of board membership responsibly and ethically, and to respect the confidentiality of issues of a sensitive nature brought before the board. Members are not to represent the board's position to outside entities without prior approval.
4. **Conflict of Interest:** G. A. Carmichael Family Health Center's Conflict of interest policy disallows any and all activities leading to personal gain by any member of the board of directors. **The aforementioned document must be properly executed and becomes a part of the corporate file of the organization**
5. **Fiduciary Responsibility:** Members are expected to learn about and understand the organizations finances and assist in evaluating financial performance through regular reports from management. Members must learn about the budgeting process. Each GACFHC board member must readily accept accountability for the successful financial performance of the organization.
6. **Committee/Task Force/Organizational Representation:** Board members may be expected to serve on committees (standing/ad hoc and/or task forces as defined by the By-Laws for the agency. They may also be called upon to represent the organization out in the community.

7. **Officers:** Elected officers will face additional time commitments to those listed above. Officers are defined as outlined in the By-Laws
8. **Confidentiality:** Each member of the Board of Directors must sign a confidentiality statement. This becomes a part of the corporate file for the agency.